HUPO Endorsement Policy

Last updated: February 7, 2021

## Introduction

The Human Proteome Organisation (HUPO) may choose to endorse events which are aligned with the HUPO mission. Please complete the form below to apply for HUPO endorsement, and send to office@hupo.org.

## Conditions of endorsement

Please tick each box to confirm the condition is met.

|  |  |
| --- | --- |
|  | The event is aligned with the HUPO mission, objectives and diversity statement as described on https://hupo.org/about-hupo |
|  | The event is designed for educational purposes only. |
|  | The event has an international character, with at least 20% international speakers. |
|  | The event takes place at least six weeks before or after the annual HUPO world congress. |
|  | This application has been sent to HUPO at least six weeks before the event. |
|  | The (preliminary) event programme is attached to this application, and/or is at the following URL: |
|  | HUPO endorsement will be acknowledged by the HUPO logo as shown at <https://hupo.org/resources/Pictures/HUPO-logo-retina.png> on promotional material of the event in print and electronic form. |
|  | HUPO assumes no financial responsibility or liability for the program. |
|  | Endorsement applies only to this single activity and must be renewed for future events. |

Additional arrangements, for example mutual promotion of event(s), or HUPO sponsorship of a session in the event. Add rows as required.

|  |  |  |
| --- | --- | --- |
| Agreement by applicant | Agreement by HUPO | Arrangement |
|  |  | The upcoming HUPO world congress will be promoted with a slide, to be provided by HUPO, during the closing session of the event. |
|  |  | The event will be promoted with an article of up to 100 words (to be provided by the applicant) in the HUPOST newsletter of (month/year). |
|  |  | The event will be inserted into the “Related meetings” calendar of the HUPO website at https://hupo.org/Related-Meetings |

## Event

|  |  |
| --- | --- |
| Title |  |
| Responsible organiser, for example society |  |
| Dates |  |
| Location/Venue |  |
| Target audience |  |
| Number of expected attendees |  |
| Website |  |

## Applicant

The applicant must be a HUPO member.

|  |  |
| --- | --- |
| Name |  |
| Postal address |  |
| Telephone |  |
| E-Mail |  |
| Position in organisation responsible for the event |  |

##

## HUPO response

HUPO endeavors to answer endorsement requests within 20 working days, but normally much faster. The HUPO response must be approved by two members of the HUPO Executive Committee.

|  |  |
| --- | --- |
|  | HUPO approves the application. We wish you an excellent meeting! |
|  | HUPO requires the following additional information before being able to make a decision: |
|  | HUPO declines the application. Do not use the HUPO logo or any phrases or images which might imply endorsement of the event by HUPO. Reason: |
| HUPO EC member 1, position, email |  |
| HUPO EC member 2, position, email |  |
| Date |  |